

Application for Exemption from Attendance at School



PART A: STUDENT & EXEMPTION DETAILS

To be completed by the student's parent/carer(s)

Student Details

Family Name:		Given Name(s):	
Year/Grade:	Age:	Date of Birth:	
Address:			

Exemption Details

Full or Part Time Exemption:		Full Time	Part Time
Please complete A, B or C:			
(A) Dates of exemption applied for (if consecutive):		to	
Number of school days:			
(B) Full school days applied for (if not consecutive):			
Number of days:			
(C) If applying for part time exemption:			
Date:		Hours of exemption:	
e.g. 2/2/2021, 9/2/2021, 16/2/2021		9am – 11:30am	
Details of Prior/Current Exemptions (if applicable):			
Dates of prior/current exemptions:		to	
Number of school days:			
Dates of prior/current exemptions:		to	
Number of school days:			
Copy of prior/current Certificate of Exemption attached:		Yes	No

Reason for Application for Exemption

Participation in elite sporting event including for short periods of time i.e. for one or two days, and at short notice	Go to Part B
Participation in elite arts program	Go to Part B
Employment in the entertainment industry	Go to Part C
Exceptional circumstances	Go to Part D
Extended Leave – Travel	Go to Part E

PART B: ELITE SPORTING EVENT OR ARTS PROGRAM
To be completed by the student's parent/carer(s)

Name of elite sports or arts program:

Please provide more details about the reason for the application for exemption here:



Supporting documentation required: A schedule of participation, training or tour itinerary from the arts body or sporting body (e.g. Australian Institute of Sport) must be attached with contact names and numbers.

NOTE: Where the reason for application for exemption includes travel arrangements, copies of travel documentation should be included with the application as the school requires evidence of the student's travel.

Go to part F.

PART C: EMPLOYMENT IN THE ENTERTAINMENT INDUSTRY

To be completed by the student's parent/carer(s)

Please provide more details about the reason for the application for exemption for employment in the entertainment industry, including name of industry performance/activity:

NOTE: Where the reason for application for exemption includes long term travel arrangements of more than 20 school days, copies of travel documentation should be included with the application.



A schedule of participation from the employer, company or corporation must be attached with contact names and numbers.

Go to Part F.

PART D: EXCEPTIONAL CIRCUMSTANCES

To be completed by the student's parent/carer(s)

Please provide more detail about the reason for the application for exemption here:




Please attach any additional evidence, e.g., health care plan, medical advice etc.

Go to Part F.

PART E: EXTENDED LEAVE - TRAVEL

To be completed by the student's parent/carer(s)

Please provide more detail about the reason for the travel including why this travel is occurring in school time and any educational opportunities occurring:

 Please attach relevant documentation such as an e-ticket or itinerary (in the case of non-flight bound travel within Australia only).

Go to Part F.

PART F: PARENT DETAILS AND DECLARATION

To be completed by the student's parent/carer(s)

Parent/Carer Details	
Family Name:	Given Name(s):
Address:	
Telephone Number:	Relationship to Student:

As the parent/carer of the above mentioned student, I hereby apply for a Certificate of Exemption from attendance at school, under the *Education Act 1990*. I understand that if the exemption is granted:

- I am responsible for his/her supervision during the period of exemption
- the exemption is limited to the period indicated
- the exemption is subject to the conditions listed on the Certificate of Exemption
- the exemption may be cancelled at any time.

I declare the information provided in this application for a certificate of exemption is to the best of my knowledge and belief accurate and complete. I recognise that should statements in this application later prove to be false or misleading any decision made as a result of this application may be reversed. I further recognise that a failure to comply with any condition set out in the exemption may result in the exemption being revoked.

Signature of applicant:

Date:

Please send this form by email only to absences@newcastlewaldorfschool.nsw.edu.au

PART F: DECISION

To be completed by the independent school principal as the Minister's Delegate

Following consideration of this application for exemption from attendance, I am **not** satisfied that conditions exist that make it necessary and/or desirable for the student whose details appear above to be exempt from attendance at school. Therefore, **a Certificate of Exemption has not been granted and the absence will be recorded as 'A' (Unjustified Absence).**

Due to the nature of this absence, I am satisfied that it has been clearly demonstrated by the applicant that the leave is necessary or desirable and is in the best interests of the student. Therefore, while a Certificate of Exemption cannot be granted, **I authorise the leave under the conditions outlined below and the absence will be recorded as 'L' (Leave).**

I am satisfied that the student whose details appear above meets the requirements under Section 25 of the *Education Act 1990* for exemption from attendance at School. Therefore, the student **has been granted an Exemption for the period indicated on this application and the absence will be recorded as 'M' (Exempt by Ministers Delegation).**

Additional Information:

Conditions of the Exemption or Leave:

Name of Delegate:

Position:

Signature:

Date:

This certificate has been issued without alteration and must be produced when requested by police or other authorised attendance officers.