



NEWCASTLE WALDORF SCHOOL

Enrolment Policy

Date of Implementation	November 2021
Date of Next Review	November 2022
Approved by	Co-Principals, College of Teachers
Modification History	May 2010, June 2011, August 2012, May 2013, Mar 2019, Nov 2021
Related Documents	Disability Discrimination Act 1992 Disability Standards for Education 2005 NWS Prospectus NWS Handbook NWS Privacy Policy NWS Application Form NWS Enrolment Contract NWS Supporting Positive Behaviour Policy

Policy

The Newcastle Waldorf School is comprehensive and coeducational from K to 12, providing an education based on the philosophy of Rudolf Steiner within the framework and regulations of the NSW Education Standards Authority (NESA).

1. Applications for enrolment may be made at any time by the parent/carer(s). The school will process applications in a timely manner having regard for all aspects of the application process, the gathering of information and the consideration of this information by the College of Teachers.
2. The school may accept students who are 4, turning 5 in the term of enrolment or older.
3. Where there are spaces in the class, applications will be processed by considering the student and family's fit with the School, ie:

Family:

- the applicant holding attitudes, values and priorities that are compatible with the ethos of the school, as outlined in the school handbook and at interview.
- siblings already attending the school or the family having a close connection to the school
- either parent having attended the school or another Steiner school.

Student:

- the student having attended the School or another Steiner School
- the contribution that the student may make to the school, including the co-curricular activities
- reports from previous schools
- engagement in the educational program of previous schools.

School:

- ability of the school to meet the special needs or abilities of the student
- the current composition and dynamic of the of the cohort
- order of receipt - when the application to enrol is received by the school

4. The school has an absolute discretion in determining the weight of each of these factors, and other criteria determined by the school from time to time, in deciding whether to offer a place for the student.
5. If a class is deemed to be full, the School may operate a waiting list or ask the applicant to contact the School regularly throughout the year.
6. Continued enrolment at the School is dependent on the student having a pattern of attendance accepted by the school and the student and the parent/carer(s) observing all codes of conduct and other requirements of the School which are applicable from time to time. The School's expectations are communicated through its handbooks, at parent/teacher interviews, at class meetings and through regular notes, newsletters, emails, phone calls and face to face discussions.
7. Payment of fees is the collective responsibility of the Parents/Guardians on the Enrolment Contract. They are payable at the start of the term and no remission will apply for students ceasing enrolment during that term.